



The Institute of Internal Auditors, Singapore

The Secretariat
10 Anson Road
#10-13A International Plaza
Singapore 079903
Tel: 6324 9029
Fax: 6220 5972
Email: iiasg@singnet.com.sg

7 March 2008

Dear CIA Candidates

Review Courses on CIA Examination, Part I, II & III

About the Courses

The purpose of these courses is to help candidates prepare for the CIA examination. A full day course will be allocated for each part of the examination. The short duration of the courses means that it is not possible to cover all aspects of examination in the same level of intensity. However every effort is made to give a reasonable spread over the respective sections, focusing on the key areas and concepts. Selected questions will be raised throughout the course for discussion.

About the Course Leader

Mr Sia Nam Chie – Part I, II & III

Mr Sia began his career as an external auditor in a Big 4 accounting firm before moving into internal audit in a telecommunication company and banks. He has more than 12 years of audit experience. Mr Sia currently works as Operational Risk Manager for a leading financial institution. His other experiences include fraud investigation, IT Security, Disaster Recovery reviews and Risk & Control Self-Assessment. Academically, Mr Sia has MBA (Distinction) and is a CPA & CIA. He has also passed his CISA examination. Since conducting CIA courses in 2006, Mr Sia has consistently received positive feedback for using practical examples to illustrate internal audit concepts.

Details of the administrative arrangements are as follows:

Date : 5 April, 19 April and 26 April 2008
Time : 9.00 am – 4:30 pm (Registration Starts at 8:45 am)
Venue : **Part 1, 2 & 3 – PSB Academy**
Blk B, 2nd Floor, Room B202
355 Jalan Bukit Ho Swee
Singapore 169567
(behind Tiong Bahru Plaza/MRT) * *attached map for your easy reference*

Fee : \$ 50 per part/day
\$100 for 2 parts
\$125 for 3 parts

Closing Date : 28 March 2008

Please return the reply slip together with your cheque made payable to "**The Institute of Internal Auditors Singapore**".

Yours sincerely
Lena Kuok
For CIA Governor

REGISTRATION SLIP

To: The Institute of Internal Auditors, Singapore
The Secretariat
10 Anson Road
#10-13A
Singapore 079903
Tel: 6324 9029
Fax: 6220 5972

Review Courses on CIA Examination Part I - III April 2008

Name: _____ ID No.: _____

Organisation: _____

Mailing Address: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

I want to register for:

CIA Examination Review Course - Part 1, 5 April 2008 [] Block B, 2nd Floor, Room B202

CIA Examination Review Course - Part 2, 19 April 2008 [] Block B, 2nd Floor, Room B202

CIA Examination Review Course - Part 3, 26 April 2008 [] Block B, 2nd Floor, Room B202

Course fee is at \$50 per part, \$100 for 2 parts and \$125 for 3 parts.

Terms and Conditions:

1. Notification of withdrawal in writing received 5 **working days or more before** the event will be processed for refund after deduction of \$25 processing fee.
2. No refund will be made for shorter notice.
3. Registration is only confirmed when full payment is received. An official receipt will be sent to you.
4. Payment must be received **before** commencement of the event.
5. Programme may be subject to change. Places are limited.
6. No refreshment will be provided.

Enclosed is cheque number _____ for S\$ _____ being payment for _____ course fee

[Cheque should be crossed and made payable to "The Institute of Internal Auditors Singapore"]

>>>>>> **Complete and Fax to: (65) 6220 5972** <<<<<<<<

PSB Academy Pte Ltd (A member of TÜV SÜD Group)

355 Jalan Bukit Ho Swee

Singapore 169567

Tel (65) 6885 1000 Fax (65) 6276 3103

Email psbacademy@psb-academy.edu.sg

www.psb-academy.edu.sg

Co. / GST Reg. No. 200704825E

Updated as at 1st July 2007



Address : 355 Jalan Bukit Ho Swee Singapore 169567

Telephone : 6885 1000

Website : www.psbacademy.edu.sg

How to Get There:

By Train : MRT : EW17 Tiong Bahru Station

By Bus : Bus Stop A : SBS 14, 32, 64, 65 CCS 608

Bus Stop B : SBS 123, 16, 195, 33, 63 TIBS 851, NR5

By Car : Car Park Charges

A) PSB Academy Campus Car Park

Monday – Friday 7am – 6pm S\$0.70 per half hour

Monday – Friday 6pm – 11pm S\$4.00 per entry

Saturday 7am – 1pm S\$0.70 per half hour

Saturday 1pm – 6pm S\$40.00 per entry

Sunday 7am – 6pm S\$4.00 per entry

B) Park & Ride @ Delta Fringe (Opposite Delta House) @ S\$3.00 per day

Monday – Friday 7am – 9pm

Saturday 7am – 3pm

C) HDB Car Parks 1 – 3

Monday – Saturday S\$0.50 per half hour

Sunday & Public Holiday Free Parking

Car Park 1: Blk 49A Beo Crescent (Multi Storey Car Park)

Car Park 2: Blk 38 Beo Crescent (Open Car Park)

Car Park 3: Blk 28A Beo Crescent (Multi Storey Car Park)

D) Tiong Bahru Plaza

Monday – Saturday

S\$1.00 1st one hour or part thereof

S\$0.50 for each subsequent half hour or part thereof

Sunday & Public Holiday

S\$2.00 per entry