



The Institute of Internal Auditors, Singapore

The Secretariat
10 Anson Road
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Singapore 079903
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12 March 2007

Dear Members,

auditing OPERATIONAL Efficiency

2-Day Seminar on 19 – 20 April 2007

by Mr Jean Yves Le Corre

About the Seminar

Value-for-money (VFM) audits are common in the public sector, whether private organizations will more commonly refer to **efficiency audits**. In VFM or efficiency audits the auditor enquires into the economy, efficiency and effectiveness of the organization and its component parts.

This workshop is designed for internal auditors to learn the practices, skills and practical proven techniques for leading VFM/operational audit assignments:

- Understand VFM/efficiency audit activities;
- Apply a framework for the conduct of VFM/efficiency audit assignments;
- Build an approach for building an effective audit approach;
- Use the tools and techniques for operational/VFM audits;
- Learn from best practices for communicating audit findings

This seminar will cover the following topics and include a one-day case- study (audit simulation)

- a. Internal control: advanced perspective
- b. Definition of operational auditing
- c. Operational audits framework
- d. The preliminary survey phase (building the audit reference model)
- e. Process modeling techniques
- f. Performance measurement
- g. Change management techniques
- h. Knowledge Management

Who Should Attend

- Internal auditors (1-3 years experience)
- Auditors being asked to provide risk management, control assurance and consulting services
- Quality departments and audit departments of line divisions, operating units and functions
- Consultants

About the Trainer

Mr Jean Yves Le Corre

- Jean-Yves started his career as an internal auditor at Lafarge corporate headquarters in Paris and in the management consulting industry. He has been appointed Head of Internal Audit of a business unit at Heineken in 2001. After graduating from London Business School, Jean-Yves has been involved in a number of research works on corporate governance in Asia for non-profit organisations. He is a Sloan Fellow from London Business School, a Certified Internal Auditor (CIA) and holds an MSc in Management of the University of London. He has conducted several training seminars for the Institute of Internal Auditing in Paris (IFACI). He is also a lecturer for MBA students.
- Besides his experience in reporting to audit committees, risk management process and internal control review methodologies, Jean-Yves has also conducted process improvement projects from process design to implementation in various business sectors. He is a regular publisher and speaker in seminars and symposiums on governance and related internal audit topics. In 2006 he has conducted a total number of 14 training seminars either in Shanghai, Beijing, and Hong Kong. He is the founder of InterauditAsia, a consultancy specialised in risk management and audit methodologies (www.bestofmanagement.com)

Details of the administrative arrangements are as follows:

Date : 19 - 20 April 2007
Time : 9:00am – 5:00pm
(Lunch & Refreshments provided)

Registration : 8:30am

Venue : Grand Plaza Park Hotel
Ballroom 1, Level 2
10 Coleman Street,
Singapore 179809

CPE Credit : 12 hours

Fee : \$600 (IIA / ISACA Member)
\$780 (Non-member)
*** NO GST Payable**
**** NO Invoice will be issued**

Closing Date : [9 April 2007](#)

Please return the reply slip together with your cheque made payable to “**The Institute of Internal Auditors Singapore**”.

Yours sincerely
Grace Lee
For Education Committee

REPLY SLIP

To: The Institute of Internal Auditors, Singapore
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AUDITING OPERATIONAL EFFICIENCY

2 Days Seminar on 19 – 20 April 2007

by Mr Jean Yves Le Corre

From: Mr/Mrs/Ms/Miss _____

Organisation: _____

Mailing Address: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

Name of Attendee *	Designation	IIA / ISACA Membership No. (where applicable)

Terms and Conditions:

1. Notification of withdrawal in writing received **seven working days or more before** the event will be processed for refund after deduction of \$100 processing fee.
2. No refund will be made for shorter notice but you are welcome to send a replacement.
3. Registration is only confirmed when full payment is received. An official receipt will be sent to you.
4. Payment must be received **before** commencement of the event.
5. **No invoice will be issued.**
6. Organiser reserves the right to make any amendments or changes to the programme, venue, date, speaker replacements or topics if warranted.
7. Request for special food arrangement must be made at time of registration.

Enclosed is cheque number _____ for S\$ _____ being payment for _____ IIA / ISACA member(s) @ S\$600 and _____ non-member(s) @ S\$780.

*** Each participant will be awarded Twelve CPE credit upon completion of the course.**
[Cheque should be crossed and made payable to "The Institute of Internal Auditors Singapore"]

>>>>>>>> Complete and Fax to: (65) 6220 5972 <<<<<<<<<