



The Institute of Internal Auditors, Singapore

The Secretariat
10 Anson Road
#10-13A International Plaza
Singapore 079903
Tel: 6324 9029
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23 March 2007

Dear Members,

Organizational Ethics

1/2 Day Course (pm) on 10 April 2007
Presented by
Mr. Peter White, B. Econ. LLB. (Hons.)
Director ICounsel Pte Ltd

About the course

In the past, Internal Auditors played a limited and reactive role regarding Organisational Ethics issues. Typically, investigating and reporting on ethical failures of management with the benefit of hindsight and time.

Nowadays, much more is expected.

Progressive Internal Auditors play a **proactive role** keeping their CEOs, Boards & Audit Committees informed of

- **The true condition of the Organisation's ethical framework**
- **The ethical standards applied by management day to day.**

This is a logical extension of the traditional 'internal control role' played by Internal Auditors in response to the new imperatives which drive a modern organisation.

Accordingly, **internal auditors now need to**

- **Understand** the issues driving a greater focus on organisational ethics
- **Be aware** of what organisational ethics is, and is not, about
- **Understand** the frameworks typically used to set and ensure organisational ethical standards are met
- **Know how to identify** inadequacies in any framework used by their organisation to address their organisation's ethical standards.

Who Should Attend

- Internal Auditors
- CFO's
- In-house counsel
- Compliance Managers
- Risk Managers
- Company Secretaries
- External Auditors
- Independent Directors
- CEOs, COOs and senior managers

About the Trainer

Mr. Peter White

B. Econ. LLB (Hons.)

Peter is a founder of **ICounsel Pte Ltd**

ICounsel Pte Ltd is a regional consultancy firm specialising in providing support to specialist professionals in management who have Corporate Governance responsibilities (such as CEOs, company secretaries, corporate counsel, compliance officers and internal auditors).

Peter, a lawyer by training, has extensive experience in applied corporate governance, banking and finance and commercial law in both Australia and South East Asia.

Prior to establishing ICounsel he was employed by the HSBC Group in Hong Kong and Singapore in various roles including Head, Legal Compliance and Company Secretarial HSBC Group Singapore.

Course Outline:

The session will discuss and explain:

- The fundamentals of Organisational Ethics
- The interrelationship of Corporate Governance and Ethics
- The Codes of Ethics and Codes of Conduct and Whistle Blower programmes
- Other best practice mechanisms used to entrench ethical conduct and behaviors in organisations
- Techniques used by organisations to resolve ethical dilemmas
- Expanding internal audit programmes to address organizational ethics issues.

Details of the administrative arrangements are as follows:

Date : 10 April 2007
Time : 1:00pm – 5:00pm
(Refreshments provided)

Registration : 12:30pm

Venue : Grand Plaza Park Hotel
Ballroom I, Level 2
10 Coleman Street,
Singapore 179809

CPE Credit : 3.5 hours

Fee : S\$150 (IIA / ISACA Member)
S\$195 (Non-member)
*** NO GST Payable**
**** NO Invoice will be issued**

Closing Date : [5 April 2007](#)

Please return the reply slip together with your cheque made payable to “**The Institute of Internal Auditors Singapore**”.

Yours sincerely
Grace Lee
For Education Committee

REPLY SLIP

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Presented by

Mr. Peter White, B. Econ. LLB. (Hons.)

Director ICounsel Pte Ltd

From: Mr/Mrs/Ms/Miss _____

Organisation: _____

Mailing Address: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

| Name of Attendee * | Designation | IIA / ISACA Membership No. (where applicable) |
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Terms and Conditions:

1. Notification of withdrawal in writing received **seven working days or more before** the event will be processed for refund after deduction of S\$80 processing fee.
2. No refund will be made for shorter notice but you are welcome to send a replacement.
3. Registration is only confirmed when full payment is received. An official receipt will be sent to you.
4. Payment must be received **before** commencement of the event.
5. **No invoice will be issued.**
6. Organiser reserves the right to make any amendments or changes to the programme, venue, dates, speaker replacements or topics if warranted.
7. Request for special food arrangement must be made at time of registration.

Enclosed is cheque number _____ for S\$ _____ being payment for _____ IIA / ISACA member(s) @ S\$150 and _____ non-member(s) @ S\$195.

*** Each participant will be awarded 3.5 CPE credit upon completion of the course.**
[Cheque should be crossed and made payable to "The Institute of Internal Auditors Singapore"]

>>>>>>>> Complete and Fax to : (65) 6220 5972 <<<<<<<<<