

HOTEL RESERVATION FORM
THE INSTITUTE OF INTERNAL AUDITORS SINGAPORE CONFERENCE 2010
HOSTED BY THE INSTITUTE OF INTERNAL AUDITORS SINGAPORE
29 SEPTEMBER – 1 OCTOBER 2010, WEDNESDAY - FRIDAY

To: Reservations & Ticketing Center Address: 8 Sentosa Gateway, Singapore 098269 Group Code: M290910THEI
Email: reservations@rwsentosa.com / cc: denise.koh@rwsentosa.com Website: www.rwsentosa.com
Fax: +65 65778895 Tel: +65 65778899

A: Guest Information

Salutation Prof / Dr / Mr / Mrs / Ms

Family / Last Name: _____ Given / First Name: _____

Tel: _____ Fax: _____

E-mail address: _____

Accompanying Person's name (if any): _____

Arrival Date: _____ Flight Number/ Arrival Time: _____
*official check-in time is 1500 hours

Departure Date: _____ Flight Number/ Departure Time: _____
*official check-out time is 1200 hours

*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

B: Room Type & Rate

| Please select choice of hotels | | Weekday Dates | Weekend Dates | Daily Breakfast at S\$28++ per person | Room Preferences <small>Subject to availability</small> | |
|--------------------------------|--|-----------------------------|-----------------------------|--|--|--|
| <input type="checkbox"/> | Deluxe Room Hard Rock Hotel Singapore <small>(Located directly above Resorts World Convention Centre)</small> | S\$260++ per room per night | S\$315++ per room per night | <input type="checkbox"/> Yes (1 person) <input type="checkbox"/> Yes (2 persons) <input type="checkbox"/> No | <input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking | <input type="checkbox"/> King <input type="checkbox"/> Twin |
| <input type="checkbox"/> | Deluxe Family Room Festive Hotel | S\$225++ per room per night | S\$290++ per room per night | <input type="checkbox"/> Yes (1 person) <input type="checkbox"/> Yes (2 persons) <input type="checkbox"/> No | <input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking | <input type="checkbox"/> King <input type="checkbox"/> Twin |

All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST").

C: Room Guarantee

Please guarantee to my credit card: **VISA / MASTER / AMEX**

Credit Card Number _____

Card holders name _____

Expiry Date [MM] _____ [YYYY] _____ Signature _____

Terms & Conditions

- Accommodation quoted would be valid until 27 August 2010. After that, reservations will be accepted based on the best available rate.
- Rooms would be confirmed only if guaranteed by credit card.
- Changes or cancellations require a 72 hour advance notice.
- The full duration of room block will be levied for no-show for confirmed reservations.