

Character Reference for CIA Candidate

This form should be used in providing a character reference for a CIA candidate. The following information should be completed and verified by a CIA, or the candidate's supervisor.

Please complete all sections of this form and mail to:

The Institute of Internal Auditors Singapore

138 Robinson Road #18-08
The Corporate Office
Singapore 068906

Tel: (65) 6324 9029
Fax: (65) 6220 5972

1.	Candidate Information	
	Candidate's Name (as in IC or Passport)	
	Note to Recommender: The above-named individual has applied to sit for the Certified Internal Auditor® (CIA®) examination. In considering the candidate's qualifications for the CIA designation, we require an evaluation by a CIA, or the candidate's supervisor. . The basis for this evaluation is the Code of Ethics established by The Institute of Internal Auditors. Please read the Code of Ethics and then complete this form.	
2.	Recommender's Authority	
	I am (tick all that apply): <input type="checkbox"/> A CIA (Certified Internal Auditor) <input type="checkbox"/> The candidate's supervisor	

3.	Statement of Character Reference	
	In my opinion, _____(candidate's name) meets the qualifications set forth by the Code of Ethics established by The Institute of Internal Auditors.	
	<p>_____</p> <p>Recommender's Name & Signature</p>	<p>_____</p> <p>Date</p>
4.	Information About Recommender	
	Name (as in IC or Passport)	
	Title/Position	
	Organization	
	Address	
	Business Phone	
	Fax	
	E-mail	