

# CFSA Examination Application

**ALL SECTIONS OF THIS FORM MUST BE COMPLETED**

*Special Consideration for CIAs, CCSAs, and CGAPs Who Wish to Take the CFSA Exam: Based on previously met requirements, individuals who hold the CIA, CCSA or CGAP designations are assumed to have met the education and character requirements of the CFSA program. Please submit a certified true copy of certificate. These individuals will only be required to submit proof of auditing experience in a financial services environment in order to meet the eligibility requirements to sit for the CFSA exam and earn the CFSA designation.*

**DISCIPLINE :**

Banking     Insurance     Securities

<b>1.</b>	<b>Full Name (as appears on IC or Passport)</b>	
	<p><i>Please include prefix (Mr., Mrs., Ms., Dr.)</i></p> <p>*Family Name:</p> <p>*Given Name:</p>	
<b>2.</b>	<b>IIA Membership/Customer Information</b>	
	Are you a member or prior customer of The Institute of Internal Auditors?	<input type="checkbox"/> Yes <input type="checkbox"/> No  <b>ID#</b> <input type="text"/> (if applicable)
<b>3.</b>	<b>Organization Information</b>	
	Organization Name (in full)	
	Position/Title	
	Business Address	
	City	
	State/Province	
	Country	
	ZIP/Postal Code	
	Business Phone	Ext.
	Fax	
	E-mail	
	*Job Code	

	* Industry Code	
<b>4.</b>	<b>Home Information</b>	
	Home Address	
	City	
	State/Province	
	Country	
	ZIP/Postal Code	
	Home Phone	
	*Preferred Mailing Address:	<input type="checkbox"/> Home <input type="checkbox"/> Office
	*Primary Phone Contact:	
	*Preferred Email Address:	
<b>5.</b>	<b>Date of Birth</b>	
<b>6.</b>	<b>Gender</b>	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
<b>7.</b>	<b>Mother's Maiden Name</b>	
<b>8.</b>	<b>IIA Affiliate (Chapter/National Institute) Information</b>	
	Affiliate	<b>IIA Singapore</b>
	City	<b>Singapore</b>
	State/Province	<b>Singapore</b>
	Country	<b>Singapore</b>
	ZIP/Postal Code	<b>079903</b>
<b>9.</b>	<b>Education</b>	
	Highest Degree Attained ( <i>tick one below</i> ):                      Year Awarded :	
	<b>Certified True Copy of Degree or Accountancy Qualification must accompany application. The identity of person signing and certifying supporting documents as Certified True Copies must be stated (Name, Job Title, Organisation).</b>	

	<input type="checkbox"/> Bachelor's degree (BS, BA, BComm, BSBA, etc.) <input type="checkbox"/> Master's degree (MS, MA, MBA, etc.) <input type="checkbox"/> Chartered Accountant <input type="checkbox"/> ACCA																						
<b>10.</b>	<b>Certifications Attained</b> (Please check as many as appropriate)																						
	<table border="1"> <tr> <td>CIA</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CCSA</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CGAP</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CPA</td> <td><input type="checkbox"/> <b>Country :</b> <b>State :</b></td> </tr> <tr> <td>CA</td> <td><input type="checkbox"/> <b>Country :</b></td> </tr> <tr> <td>CMA</td> <td><input type="checkbox"/> <b>Country :</b></td> </tr> <tr> <td>CGA</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CISA</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CBA</td> <td><input type="checkbox"/></td> </tr> <tr> <td>CTA/CTCP</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Other :</td> <td></td> </tr> </table>	CIA	<input type="checkbox"/>	CCSA	<input type="checkbox"/>	CGAP	<input type="checkbox"/>	CPA	<input type="checkbox"/> <b>Country :</b> <b>State :</b>	CA	<input type="checkbox"/> <b>Country :</b>	CMA	<input type="checkbox"/> <b>Country :</b>	CGA	<input type="checkbox"/>	CISA	<input type="checkbox"/>	CBA	<input type="checkbox"/>	CTA/CTCP	<input type="checkbox"/>	Other :	
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Other :																							
<b>11.</b>	<b>Special Conditions</b>																						
	<input type="checkbox"/> Check here if you need special arrangement for a condition (such as a disability). Include a separate letter stating what type of arrangement you require or please provide the details here :																						
<b>12.</b>	<b>Certification</b>																						
	By completing/signing and submitting this form I certify that I have read and will abide by the provisions of the Code of Ethics and accept all conditions of the CFSA certification program.  <b>Signature:</b> <b>Date:</b>																						
<b>13.</b>	<b>Mailings</b>																						
	<input type="checkbox"/> Check here if you do not want your name included on mailing lists other than IIA mailings.																						
<b>14.</b>	<b>Internal Auditing Experience</b>																						



Submit application along with evidence of completion of the Eligibility Requirements of the CFSA program.

The following must be submitted at the same time as application :

- Proof of education. (Photocopy of document requires to be certified true copy by current employer) The identity of person signing and certifying supporting documents as Certified True Copies must be stated (Name, Job Title, Organisation).
- Character Reference Form
- Work Experience Verification Form

Please submit Application to:-

**The Institute of Internal Auditors Singapore**

138 Robinson Road #18-08

The Corporate Office

Singapore 068906

Tel: (65) 6324 9029

Fax: (65) 6220 5972

## Industry Code

0100	<b>Agriculture, Forestry &amp; Fisheries</b> Agriculture, forestry, fisheries, production/services		<b>Wholesale &amp; Retail Trade</b> 5000 Wholesale trade 5300 Retail Trade 5800 Eating & drinking places
1000	<b>Mining</b> Mining		<b>Financial, Insurance and Property</b>
1300	Oil & gas extraction	6000	Banking & financial institutions
	<b>Contract Construction</b>	6030	Nonbanking bank services (e.g. leasing)
1500	Construction	6040	Thrift and savings & loan organisations
	<b>Manufacturing</b>	6100	Credit unions
2000	Food/kindred products	6130	Other credit agencies
2100	Tobacco manufacturers	6200	Security and commodity services
2200	Textile mill products/apparel	6300	Insurance carriers, agents, services
2400	Lumber/wood products	6500	Real estate services
2600	Paper & allied products (incl printing & publishing)	6700	Holding/investment companies
2800	Chemicals/petroleum refining and related industries		<b>Services</b>
3010	Rubber and plastic products	7000	Hotels
3100	Leather, stone and glass products	7200	Personal/social services
3300	Primary metal industries/fabricated metal products	7310	Management consultants
3500	Industrial & commercial machinery	7320	EDP services
3510	Aerospace	7330	Executives placement services
3520	Computer and related devices/equipment	7500	Repair services
3600	Electrical machinery, electronic equipment & Supplies	7800	Cinema/amusement and recreational services
3700	Transportation equipment	8000	Hospital/health services
3800	Scientific, photographic and medical goods	8100	Legal services
3900	Miscellaneous manufacturing industries	8200	Education, educational services
	<b>Transportation, Communication &amp; Utility Svcs</b>	8600	Membership organisations
4000	Land transportation	8900	Public accounting
4400	Water transportation	9100	Miscellaneous services
4500	Air transportation		<b>Government</b>
4700	Other transportation services		Government body or agency
4800	Telecommunication services		<b>Other</b>
4900	Electricity/gas/sanitary services	9900	Other nonclassifiable organisation

## Job Codes

200	Chief Audit Executive	I am the most senior auditing officer for the organisation with ultimate responsibility for the entire internal auditing function.
210	Director of Auditing	I am the chief auditor authorised to direct a broad, comprehensive program of internal auditing within my organisation.
220	Audit Manager	I administer the internal auditing activity of an assigned location within the general guidelines provided by the director of auditing.
230	Audit Staff	I conduct, or assist in conducting, reviews of assigned organisational and functional activities.
245	IT Audit Director	I am head of the IT auditing activity within my organization.
250	IT Audit Manager	I administer the IT auditing activity of an assigned location within the general guidelines provided by the director of auditing.
260	IT Audit Staff	I conduct, or assist in conducting, reviews of assigned organisational and functional activities related to IT auditing.
275	Audit Services Contractor	I offer internal audit services on a contracted basis.
280	External Public Accountant	I am a practicing public accountant, chartered accountant, etc.
300	Corporate Management	I am a corporate officer, CFO, CIO, CEO (and do not qualify under another job code above).
310	Educator	I am principally employed as an educator at a college or university (PhD, DBA, EdD, etc.).
320	Student	I am pursuing a degree program at a college or university (including doctoral candidates) on a full time basis.
330	Retired	I am retired from active employment (otherwise refer to another job code).
340	Audit Committee Member	I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).
350	Management Consultant	I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code above).
360	Other	Specify title or job description.